

## **Privacy Statement**

In this statement we explain how and for what purpose we collect personal data and what we do to provide the best possible protection for your privacy.

Where we use the pronouns we, us or ours in this statement, we refer to Vallei Accountants B.V. and Vallei Accountant Agri B.V. both established in Woudenberg, Maarsbergseweg 48 and in Barneveld, Parmentierstraat 8. Where in this statement we mention you, we refer to you as a visitor to this website and/or as a customer, whereby we are not considered as a Processor in the performance of our work. Please refer to our Processor Agreement for the definition of Processor.

Some of the information may be technical/legal. We obviously try to explain everything as clearly as possible, however, if you still have questions, you can contact us at e-mail: [compliance@vaacc.nl](mailto:compliance@vaacc.nl).

### **Which personal data is collected**

We collect personal data from you in three different ways:

#### **When visiting the website**

As soon as you visit our website, we start storing some of your information. For example, we use Google Analytics to analyse where you come from and whether you have already visited the site. The data that Google Analytics collects is anonymous and only gives us a general picture of the way people visit and use our website. We do not track who uses which IP address at what time and we do not trace this information back to you.

#### **When you contact us**

If you contact us, we also store a small amount of data. Depending on the selected contact option, we may save your name, address, place of residence, e-mail address, telephone number and/or IP address. These data are only used to provide feedback if applicable.

#### **During customer relationship**

When you use our services, we ask you to provide personal information. This data is necessary to provide the services and are stored by us in accordance with legal requirements. The assignment agreement and any associated processor agreement describe which personal data we register, for what purpose and how we handle it.

#### **How long do we keep these personal data**

We observe the statutory provided retention periods.

By law, you have the right to be forgotten, which means that we are not allowed to store your data unnecessarily.

#### **Right to access, change or remove and other rights**

You furthermore have the legal right to access and adjust the information that we hold about you. Where possible, we will comply with requests for access, change, restriction or deletion of personal data. The removal of personal data is a right from the GDPR, but we also have to observe legislation regarding data retention and this legislation takes precedence.

You also have the right to withdraw your consent and to ask us to transfer the personal data processed by us to you. You can of course file a complaint with the Dutch Data Protection Authority in case of an issue regarding your personal data.

If meeting requests entail costs for us or the sub-processor, we may have to charge those costs. You can submit a request by e-mail to: [compliance@vaacc.nl](mailto:compliance@vaacc.nl).

### **What do we use these personal data for**

We do not collect or use your personal data for purposes other than the purposes described in this privacy statement, unless we have obtained your permission in advance.

We sometimes use third parties to perform our services and activities.

We may also sometimes be required by law to provide information to third parties.

If this involves that such third parties have access to your personal data, we will take appropriate measures to ensure that your data is adequately protected and used exclusively for the intended purposes. We will never sell your personal information to third parties.

### **Security**

We have taken appropriate technical and organisational measures to protect the personal data provided by you against unauthorised use, in accordance with the applicable legal requirements and directives. Your data is sent via secure connections over the internet and processed and stored in certified data centres and on servers. Our employees are legally and contractually obliged to respect the confidentiality of your data. We also impose this obligation contractually on third parties engaged by us in the performance of our services and activities. For further information, please refer to the processor agreement.

### **Use of cookies**

Cookies from the US company Google are placed via our website as part of the Analytics service. We use this service to keep track of and obtain reports on how visitors use the website.

We:

- have concluded a processor agreement with Google;
- have opted to mask the last octet of the IP address;
- disabled 'sharing data';
- and do not use other Google services in combination with the Google Analytics cookies.

Google may provide this information to third parties if Google is legally required to do so, or where third parties process the information on Google's behalf. We have no control of this.

### **Adjustment of the Privacy Statement**

We reserve the right to adjust this privacy and cookie statement. Any changes will be published on this website.

### **Contact**

Questions about the privacy policy of Vallei Accountants or Vallei Accountants Agri, including this website, can be asked by post for the attention of the compliance department, or by e-mail at [compliance@vaacc.nl](mailto:compliance@vaacc.nl).

### **Postal and visiting address**

Visiting address

- Maarsbergseweg 48, 3931 JJ Woudenberg
- Parmentierstraat 8, 3772 MS Barneveld

Postal address:

- PO Box 191, 3930 ED Woudenberg